

THE AMERICAN LEGION POST 33 AMATEUR RADIO CLUB ARTICLES OF ORGANIZATION

Preamble

Illinois Department American Legion Post 33 hereby authorizes establishment of an Amateur radio club as an activity of the members of the Post, in accordance with FCC rules.

Name

This organization shall be known as the "American Legion Post 33 Amateur Radio Club" (hereinafter referred to as "The Club").

Purpose

The Club is a non-commercial association of persons – military veterans and Legionnaires - interested in Amateur Radio, organized for the promotion of interest in Amateur Radio communication and experimentation and education, for the establishment of emergency communications in the event of disasters or other emergencies, for the advancement of the radio art and the public welfare, for the representation of the radio amateur in legislative matters, and for the maintenance of collegiality and a high standard of conduct.

Non-Profit Organization

The Club is a non-profit organization. No profit or gain shall inure to any individual.

Post Representative

In accordance with FCC rules, after initiation of new Post officers each year, the officers of the Post will select a member of the Post that holds a valid FCC amateur radio license to be the representative of the Post to the club.

Non-Discrimination

The Club shall be open to all Legionnaires and their families interested in Amateur Radio without regard to race, color, religion, national origin, gender or handicap.

Fiscal Year

The Fiscal year shall be the Calendar year.

Organization

The Club shall be organized and operated under a separate set of Club Bylaws, as approved by the Post Officers and adopted by the club members. All activities and operations of the club shall be in accordance with FCC rules.

Dissolution

In the event of the dissolution of The Club, the assets shall become the assets of the Post, and may be sold as a fundraiser for a designated community service project, or donated by the officers of the Post to one or more non-profit organizations in such manner as defined in Post bylaws.

Officers

The Officers of The Club shall be a President, Vice-President, Secretary, Membership Chairman, and Treasurer as specified in the Club Bylaws.

Term of Office

The officers shall be elected to and serve terms of three years.

Eligibility for Office

All members in good standing with the American Legion and the Post, at least twenty-one years of age, and licensed by the FCC as amateur radio operators of any classification, shall be eligible to hold any of the offices, except that no individual shall hold more than one elected office at any one time.

Duties of the Officers

President

The President shall have general supervision of the affairs of the Club as stipulated in the adopted bylaws, and shall be the authorized signatory of all contracts and legal documents executed by The Club or shall assign another member to sign specific contracts or documents, except as indicated by a specific provision of the Bylaws, shall make reports to the

members of The Club, and perform all such duties as are incident to the President's office or are properly required of the President by the Bylaws. In addition, the President shall appoint all standing and special committees and their chairs, serving as ex-officio member of each.

Vice-President

The Vice-President shall perform such duties as are incidental to the office as stipulated in the adopted bylaws. The Vice-President shall assume all duties of the President in the absence, incapacity or at the request of the President, and shall succeed the President in said office should the office be vacant.

Secretary

The Secretary shall perform all recording duties as required for the operation of The Club as stipulated in the adopted bylaws, have charge of The Club minutes, sign all such instruments as require the Secretary's signature, and shall make such reports and perform such duties as are incidental to the office. The Secretary shall have responsibility for minutes of all General, Executive Committee, and Special Meetings of The Club. The Secretary shall maintain custody of all Club Records, be responsible for assuring that notices for all Meetings or other designated events are issued, and perform such corresponding duties as are required for the operation of The Club. The Secretary shall keep a complete record of The Club's membership.

Membership Chairman

The Membership Chairman shall serve as the primary contact for new members joining the Club, and will encourage and facilitate their participation in all club activities. The Membership Chairman will maintain a regularly updated list of current members with such addresses and contact information necessary for normal Club activities. The Membership Chairman will contact each new member (by email whenever possible), and send a standard welcome letter describing the club's structure, activities, and operation schedules. If authorized by the Club members, the Membership Chairman shall prepare and distribute by mail, email, or both, a Club newsletter.

Treasurer

The Treasurer shall have custody of all funds and securities of The Club in accordance with the adopted bylaws, and shall deposit same in the name of The Club in such financial institutions as appropriate. The Treasurer shall sign all checks, and shall sign all other instruments as require the Treasurer's signature, and shall make such reports and perform such other duties as are incident to the office. The Treasurer shall be responsible for the collecting of dues and all other monies due The Club. The Treasurer shall make no distribution of funds without proper authorization by The Club. The Treasurer shall keep a complete record of The Club's financial condition and accounting of all Club money. An Annual Report shall be submitted to the members. An audit of the Treasurer's accounts may be made at any time by an audit committee appointed by the President and shall consist of the Club Vice President and two club members. A copy of the audit shall be provided the officers of the Post. If the audit uncovers discrepancies, the Post Commander may order a second audit to be conducted by either the Post Vice-Commander and two Post members, or an outside Accountant.

Filling of Vacancies

The Club Bylaws shall provide that any vacancy of an office shall be filled by a majority vote of the membership present at the next General meeting in accordance with those bylaws. The Officer so elected shall serve the unexpired term of the vacant office.

Vacating of Office

The Club Bylaws shall stipulate that when an officer vacates their office for any reason, they shall immediately turn over all items in their possession that belong to The Club to their successor or another officer if no successor is currently available.

Executive Committee

The Club Bylaws shall provide for an Executive Committee which shall include the elected Officers and all members appointed to the Committee by the President.

Bylaws

The Club will adopt such Bylaws as are necessary or suitable to the operation of The Club, and they shall then be approved by the Officers of the Post. All amendments to the Bylaws shall be approved in accordance with the Bylaws, and shall be submitted to the Post Officers for ratification.

Adoption of Articles

These Articles, creating the Post Amateur Radio Club, have been presented to a General Meeting of the Post members for adoption. They have been approved by a majority of the members present, and shall be considered adopted and placed in force. The officers of the Post shall affix their signatures to this document pursuant to the vote of the General Meeting.